

## **EXCLUSION POLICY**

**The exclusion policy is applicable to all pupils at Lammas School and should be read in conjunction with the Behaviour Policy and the Anti-Bullying Policy, both of which are available on the school website or in the school office.**

When there is repeated or serious misbehaviour the School will use the policy ad framework below:

### **Reasons for exclusion**

Behaviour for which exclusion may be used includes:

- Actual or potential violence by the student towards other students or adults in the school community.
- Seriously disruptive behaviour such as might prevent the proper conduct of a class, or classes, seriously interfere with the learning opportunities of others or lead to a breakdown of school discipline.
- Conduct which would endanger other students or staff.
- Continuing failure to complete lesser school punishments and sanctions such as detentions etc.
- Illegal activities on the school site, at a place of authorised work experience, on school organised trips, visits, functions and events, or on journeys to and from school - eg. vandalism, possession, use or supply of illegal drugs, etc.
- Racial abuse or harassment.
- Harassment, intimidation or verbal abuse of staff or students.
- Failure to respond to the school's usual range of sanctions.

### **Types of Exclusion**

- **Internal Exclusion**

A student remains on site, but works in an area separate from the other students. The Senior Leadership Team (SLT) will inform the parent/carers in writing of the internal exclusion and set up an interview with the student, parent/carer and SLT as soon as possible to discuss any further appropriate action.

- **Fixed Term Exclusion**

The Head Teacher may exclude a student for up to 10 days in any one year. The exclusion should be regarded as a 'cooling off period' during which time reports on the student and meetings with the parent/carer can be arranged with the intention of the child returning to school.

After the decision has been made by the Head Teacher, the parent/carer will be contacted immediately to arrange collection and supervision of the student. The child's welfare will always be the prime consideration. The Head Teacher will give a written notice to the parent/carer informing them of the precise period of, and reason for, the exclusion and details of a re-admission interview which will be conducted at the end of the exclusion.

- **Permanent Exclusion**

Permanent exclusion will be used if the Head Teacher decides that the student should not return to the school. This sanction should be regarded as a last resort and used only when allowing the student to remain at school would be seriously detrimental to the education or welfare of the student or others at the school.

After the decision has been made by the Head Teacher the parent/carer will be contacted immediately to arrange collection and supervision of the student. The child's welfare will always be the prime consideration. The Head Teacher will give written notice to the parents/carer informing them of the reasons for the permanent exclusion. The parent/carer has the right to follow the Complaints Procedure to request a review of the Head Teacher's decision.

### **Further Points**

Serious misbehaviour may result in the use of a higher disciplinary level without having first used the lower levels shown within the school's Behaviour Policy.

- Permanent exclusion will only be used where there is serious misbehaviour where the student is beyond the care and control of the school, or is in arrears of fees.
- All decisions made regarding fixed term or permanent exclusions will be taken in consultation with the Proprietor.
- If a parent/carer cannot attend a meeting after reasonable notice has been given the disciplinary level may be implemented in their absence.