



LAMMAS SCHOOL

EXCLUSION POLICY

The exclusion policy is applicable to all pupils at Lammam School and should be read in conjunction with the Behaviour Policy and the Anti-bullying policy.

The Behaviour Policy can be found in the Policies section of the School Web site. A hard copy is available from the School Office.

When there is repeated or serious misbehaviour the School will use the policy and framework below.

Reasons for exclusion

Behaviour for which exclusion may be used includes:

1. Actual or potential violence by the pupil towards other pupils or adults in the school community.
2. Seriously disruptive behaviour such as might prevent the proper conduct of a class or classes, seriously interfere with the learning opportunities of others or lead to a breakdown of school discipline.
3. Conduct which would endanger other pupils or staff.
4. Continuing failure to complete lesser school punishments and sanctions such as detentions etc.
5. Illegal activities on the school site, at a place of authorised work experience, on school organised trips, visits, functions and events, on journeys to and from school (e.g. vandalism, possession, use or supply of illegal drugs etc.).
6. Racial abuse or harassment.
7. Harassment, intimidation or verbal abuse of staff or pupils.
8. Failure to respond to the school's usual range of sanctions.

Types of Exclusion

- **Internal Exclusion** A student remains on site, but works in an area separate from the other pupils. A member of the Senior Management Team supervises all lessons and breaks. The Headteacher will inform the parent/carer in writing of the Internal exclusion and set up an interview with the student, parent/carer and himself as soon as possible to discuss any further appropriate action.
- **Fixed Term Exclusion** The Head may exclude a pupil for up to 10 days in any one year. The exclusion should be regarded as a 'cooling off period' during which time reports on the pupils and meetings with the parents can be arranged with the intention of the child returning to school. After the decision has been made by the Headteacher the parent/carer will be contacted immediately to arrange collection and supervision of the pupil. The child's welfare will always be the prime consideration. The Headteacher will give a written

notice to the parents informing them of the precise period, the reasons for the exclusion and details of a readmission interview which will be conducted at the end of the exclusion.

- **Permanent Exclusion** will be used when the Headteacher decides that the pupil should not return to the school. This sanction should be regarded as a last resort and used when allowing the pupil to remain at school would be seriously detrimental to the education or welfare of the pupil or others at the school. After the decision has been made by the Headteacher the parent/carer will be contacted immediately to arrange collection and supervision of the pupil. The child's welfare will always be the prime consideration. The Headteacher will give a written notice to the parents informing them of the reasons for the permanent exclusion. The parent/carer has the right to follow the complaints procedure to request a review of the Headteacher's decision.

Further Points.

Serious misbehaviour may result in the use of a higher disciplinary level without having first used the lower levels shown on the school's Behaviour policy.

- Permanent exclusion will only be used where there is serious misbehaviour or when the student is beyond the care and control of the school, or is in arrears of fees.
- All decisions made regarding fixed term or permanent exclusions will be taken in consultation with the Principal.
- If a parent cannot attend a meeting after reasonable notice has been given the disciplinary level may be implemented in their absence.

Reviewed R Singleton October 2016

Next Review Date: Sept 2017